

JUVENILE INFORMATION GOVERNANCE COMMISSION

REPORT SUBMITTED TO THE MISSOURI GENERAL ASSEMBLY

Juvenile Information Sharing for RSMo. 210.865 Compliance

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CREATION OF THE JUVENILE INFORMATION GOVERNANCE COMMISSION

The Juvenile Information Governance Commission (JIGC) was created in 2001 by the passage of House Bill 236. The Commission is tasked with authorizing categories of information to be shared between executive agencies and juvenile and family divisions of the circuit courts. The JIGC is also charged with providing vision, strategy, and policy approval, as well as oversight for the development and implementation of information sharing in community agencies, law enforcement, and juvenile and family courts. The JIGC has authority to appoint subcommittees to address technical and policy issues associated with information sharing, communication, development, and implementation. House Bill 236 calls for the Commission to be comprised of members from the following agencies:

- The director of the department of mental health
- The director of the department of health and senior services
- The commissioner of education
- The director of the department of social services
- The director of the division of family services
- The director of the division of youth services
- The state courts administrator
- The superintendent of the highway patrol
- The chief information officer of the office of information technology of the office of administration
- One judge who hears juvenile cases in a circuit comprised of one county of first classification, appointed by the chief justice of the supreme court
- One judge who hears juvenile cases in a circuit comprised of more than one county, appointed by the chief justice of the supreme court
- One juvenile officer representing a circuit comprised of one county of the first classification, appointed by the chief justice of the supreme court
- One juvenile officer representing a circuit comprised of more than one county, appointed by the chief justice of the supreme court

THE MISSOURI JUVENILE JUSTICE INFORMATION SYSTEM TASK TEAM

The MOJJIS Task Team was formed in September 1998 as a result of Section 210.865 RSMo, which authorizes the state courts administrator and departments of social services, mental health, elementary and secondary education, and health to coordinate their individual information systems to allow for information sharing and tracking of individual children who have come in contact with, or been provided services by, the courts and such departments. Section 210.865 RSMo was created by the Juvenile Crime Bill.

This Task Team has been meeting regularly since its formation in 1998 to develop an information sharing system. The creation of the Juvenile Information Governance

Commission now provides the MOJJIS Task Team with the authority necessary to implement that system and to meet the requirements of Section 210.865 RSMo.

Specifically, the Task Team has been working to create a connection to enable multiple agencies responsible for service to delinquent and neglected youth to share information and to coordinate services. The long-term goal of this connection is the idea of better assessment, intervention, and tracking of juveniles across agency boundaries in order to reduce duplicate services and provide more appropriate treatment during a child's contact with the agency. However, all information received by a court, department, or school district is subject to confidentiality requirements as imposed on the department that originally collected the information.

Background from 2001

In October of 2001, a Juvenile Accountability Incentive Block Grant (JAIBG) was awarded to allow the Task Team to issue a Request for Project Assessment Quotation (RFPAQ) to a technical assessment of issues affecting information sharing. A portion of the JAIBG funds were used to purchase dedicated servers for county division of family services' offices and computer equipment and e-mail licenses (Lotus Notes) for division of youth services offices in St. Louis and the northeast region.

An additional RFPAQ was issued for the assessment, design, and planning of hardware and software designs for information sharing of previously identified data elements between the division of youth services, division of family services, department of mental health, department of elementary and secondary education, department of health, and office of state courts administrator. One issue encountered in this effort is that each agency is very distinct in its procedural and operating processes, and Section 210.865 RSMo provides no guidance in addressing these differences.

Both RFPAQ's were awarded to Keane Federal Systems of McLean, Virginia. Keane presented the MOJJIS Task Force with four options for development of a secure information sharing system between the executive branch agencies and the judiciary—manual sharing, leveraged dual-shared area, manual plus pointer index, and pointer index plus full access query. As designed by Keane, each option builds upon the previous option to further develop design. For a review of all (4) four options the reader is directed to the first JIGC report dated January 31, 2001.

Report of 2002 Progress

This work completed in 2001 facilitated the drafting of a Memorandum of Understanding for the Administration of the Missouri Juvenile Justice Information Sharing Program and a Cooperative Agreement on Information Sharing Standards and Procedures that included the categories of information to be shared. By the end of August 2002, all Department Directors or their designee, with the exception of the Department of Mental Health, who provided a letter of intent, have signed this document. The MOU and letter of intent by the DMH are attached hereto.

On January 25, 2002, the Commission approved the categories of information contained in Design Option 3. The Commission also unanimously approved Design Option 3 as the technical application to share juvenile information and authorized a Request for Project Assessment Quotation for the design and build of this option and a cost analysis of Technical Design Option 4. In June, Tier Technologies, Inc. was awarded a contract to build Option 3, which is a central pointer index system for MOJJIS comprised of participation flag indicators based on data already existing in the Common Area at Social Services and the Statewide Repository at OSCA. This is a secure web-based system that allows selected users at participating agencies to perform a search on a juvenile and be given an indicator of participation for any of those agencies/programs that the youth may have been provided services by in the past. This application has been tested and will be ready to pilot in the first quarter of 2003.

Each MOJJIS Department and the Divisions of Family Services and Youth Services have designated personnel who will be their MOJJIS point of contacts. These selected personnel are responsible for performance of sharing duties within each agency.

In addition, equipment was purchased to support the MOJJIS secure web-based application. This included web-servers that will handle all inquiry traffic from the users, a core switch to support the web-servers, and a database server that will hold information from the Social Services' Common area and the OSCA repository. This equipment has been built, installed, and loaded with the MOJJIS application.

MOJJIS Policies and Procedures

Work is now being done to document the role and responsibilities of the MOJJIS inquirers and requestors as well as the information provider. Procedures will also be documented to gain access to the system. Security administration procedures will also be established and documented. This will result in a MOJJIS Training Requirements manual for each agency group within each party listed in the MOU and Cooperative Agreement.

Next Steps

Complete MOJJIS testing with Social Services.

Complete the MOJJIS Training Requirements Manual.

Select the MOJJIS Pilot area.

Train MOJJIS users in pilot site and activate MOJJIS application.